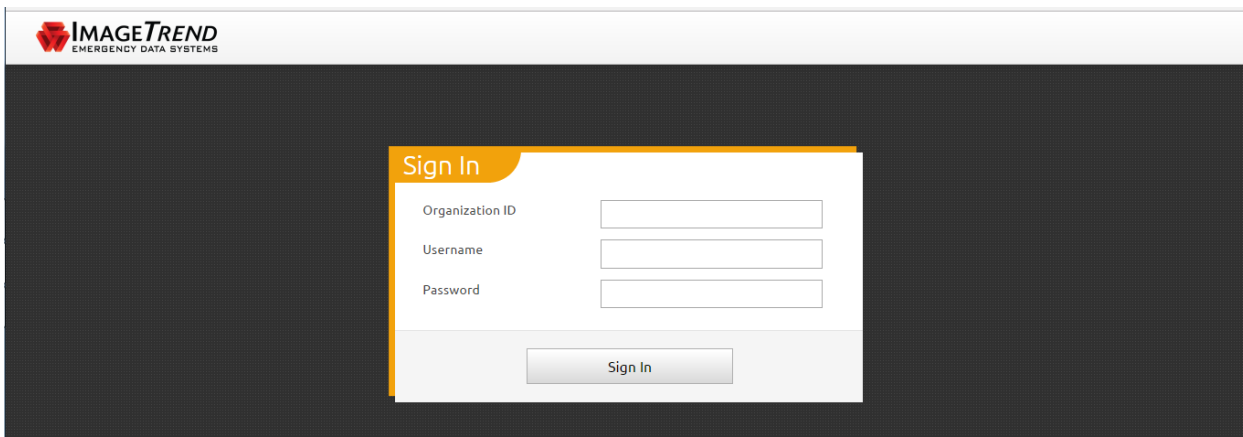


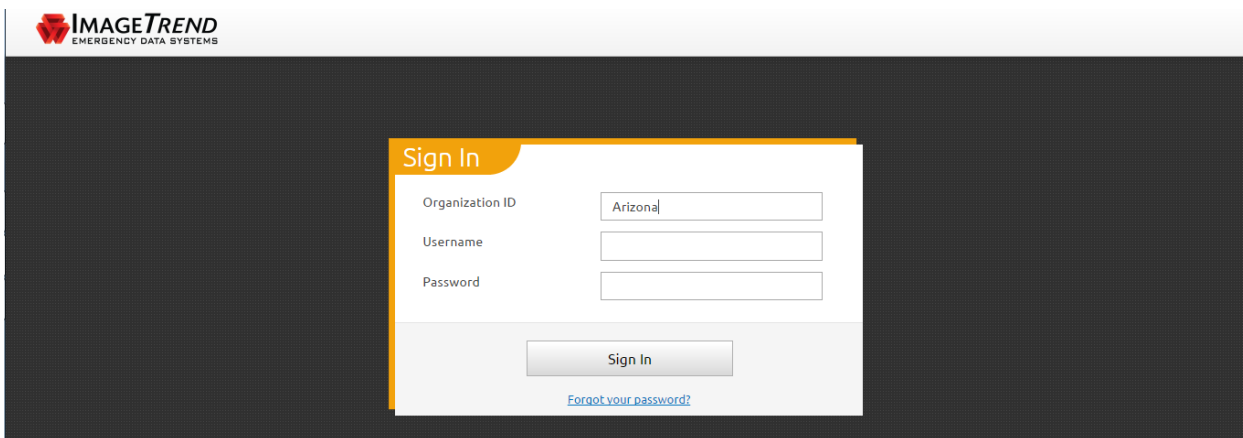
Prehospital Opioid/Opiate Overdose Reporting Tool Instructions

Access AZ-PIERS via: <https://www.imagetrendelite.com/Elite/?organizationId=arizona>



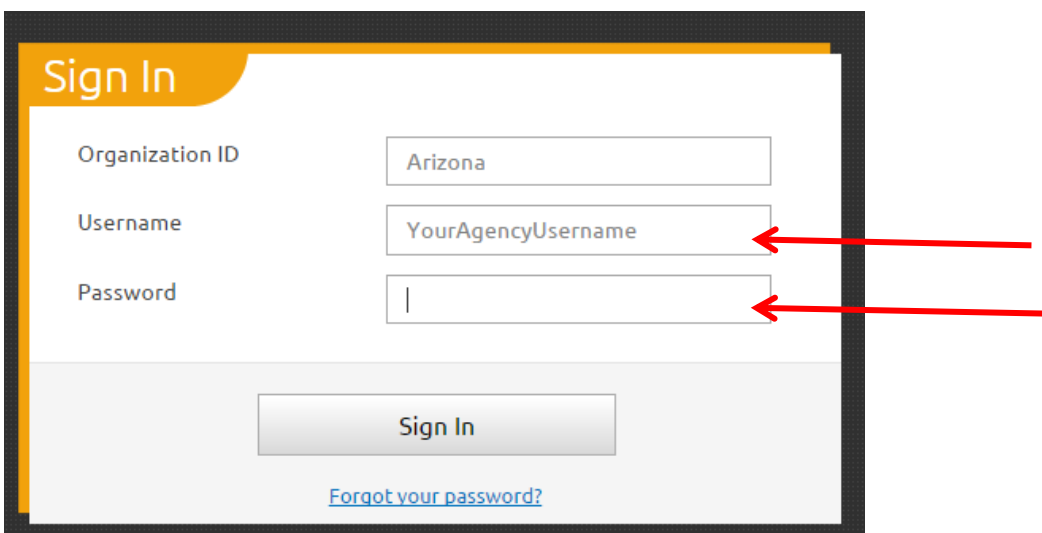
The screenshot shows the ImageTrend login interface. At the top left is the logo for IMAGE TREND EMERGENCY DATA SYSTEMS. The main content area has a dark background with a white sign-in box. The box is titled "Sign In" in orange. It contains three input fields: "Organization ID", "Username", and "Password". Below these fields is a "Sign In" button.

If asked for an Organization ID, type "Arizona"



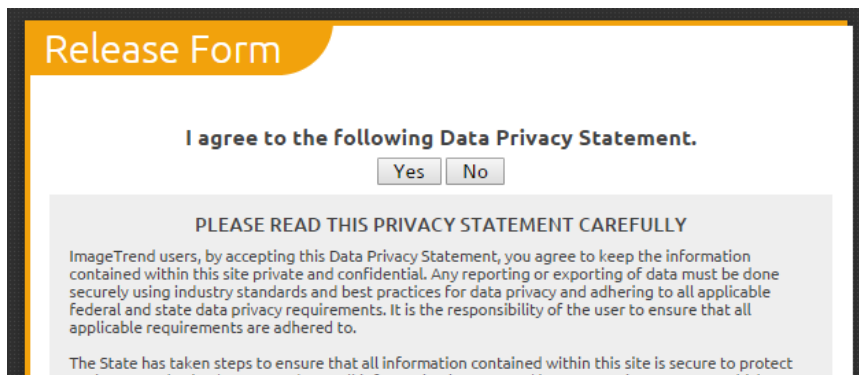
This screenshot shows the login page after the Organization ID has been entered. The "Organization ID" field now contains the text "Arizona". The "Username" and "Password" fields remain empty. A "Sign In" button is still present, and a new link, "Forgot your password?", has appeared below the button.

Your agency will be issued a Username to use when logging into the system. You will also have a password. If you forget your password, use the "Forgot your password?" link. The reset instructions will be sent to the email address associated with this agency's account. If you forget your password, reset your password prior to locking your account with too many incorrect passwords.



This is a close-up view of the login form. The "Organization ID" field contains "Arizona". The "Username" field contains the placeholder text "YourAgencyUsername" and has a red arrow pointing to it from the right. The "Password" field is empty and also has a red arrow pointing to it from the right. The "Sign In" button and the "Forgot your password?" link are visible at the bottom of the form.

Read and agree to the Data Privacy Statement.



Release Form

I agree to the following Data Privacy Statement.

PLEASE READ THIS PRIVACY STATEMENT CAREFULLY

ImageTrend users, by accepting this Data Privacy Statement, you agree to keep the information contained within this site private and confidential. Any reporting or exporting of data must be done securely using industry standards and best practices for data privacy and adhering to all applicable federal and state data privacy requirements. It is the responsibility of the user to ensure that all applicable requirements are adhered to.

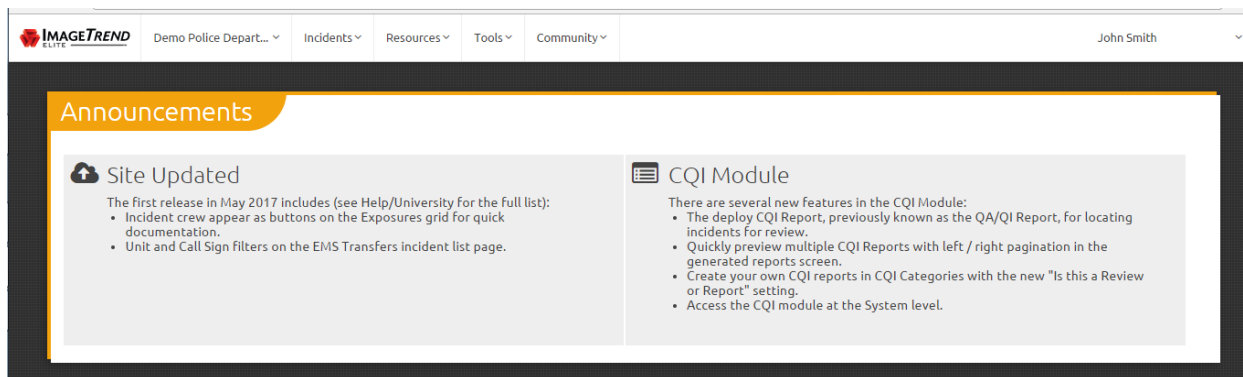
The State has taken steps to ensure that all information contained within this site is secure to protect

Troubleshooting tip: If you see the below message, asking you to allow azdhs.gov to use additional storage on your computer, click “Yes”



Do you want to allow azdhs.gov to use additional storage on your computer?

Once logged in, your agency name is visible in the upper left of the screen.



IMAGETREND ELITE Demo Police Depart... Incidents Resources Tools Community John Smith

Announcements

Site Updated

The first release in May 2017 includes (see Help/University for the full list):

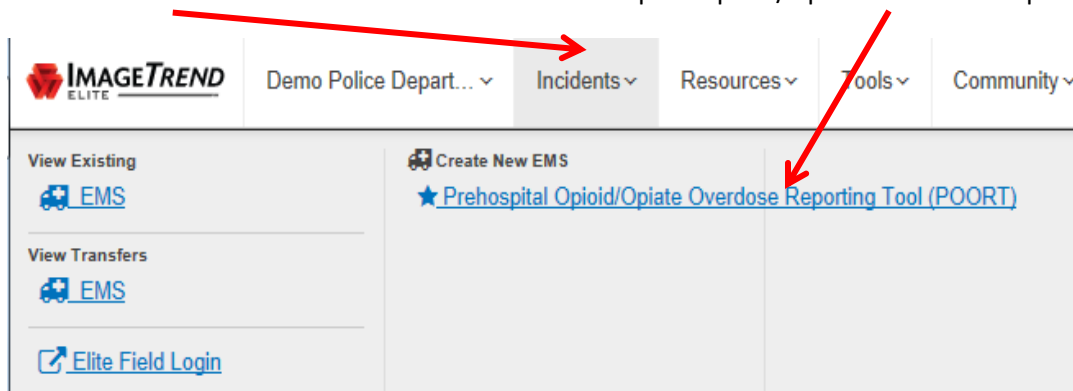
- Incident crew appear as buttons on the Exposures grid for quick documentation.
- Unit and Call Sign filters on the EMS Transfers incident list page.

CQI Module

There are several new features in the CQI Module:

- The deploy CQI Report, previously known as the QA/QI Report, for locating incidents for review.
- Quickly preview multiple CQI Reports with left / right pagination in the generated reports screen.
- Create your own CQI reports in CQI Categories with the new "Is this a Review or Report" setting.
- Access the CQI module at the System level.

Click “Incidents” from the menu bar. Choose “Prehospital Opioid/Opiate Overdose Reporting Tool (POORT)”



IMAGETREND ELITE Demo Police Depart... **Incidents** Resources Tools Community

View Existing

- [EMS](#)

View Transfers

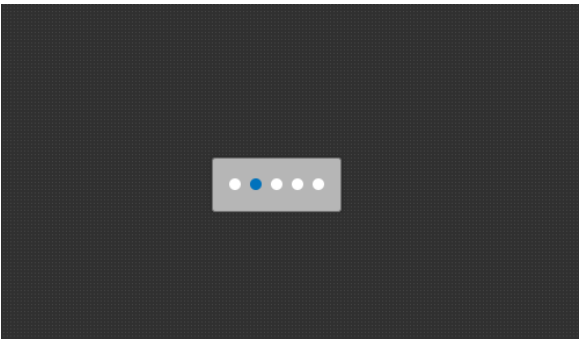
- [EMS](#)

[Elite Field Login](#)

Create New EMS

- [★ Prehospital Opioid/Opiate Overdose Reporting Tool \(POORT\)](#)

Wait for Reporting form to open



Fill in all Incident Information on the form.

Find field...

! Incident Information

! Incident Information

Save

Print

PDF

EKG

Transfers

Close

Incident Information

After completing all incident information, click the Prehospital Opioid/Opiate Overdose Reporting Tool (POORT) worksheet in the lower right corner of the screen (green icon). Once the worksheet opens, complete all questions.

Unit Notified by Dispatch Date/Time (if applicable):

!

⌚

Incident Number (if applicable):

!

↻

Incident Street Address:

!

↻

Incident Apartment, Suite, or Room:

↻

Incident ZIP Code:

!

↻

Set From Postal Code

Incident City:

!

↻

Incident County:

!

↻

Incident State:

!

↻

Patient First Name:

↻

Patient Last Name:

↻

Patient Date of Birth:

⌚

↻

Patient Estimated Age in Years:

!

i

↻

Patient Gender:

!

♀

Female

♂

Male

?

Unknown (Unable to Determine)

↻

Patient Race/Ethnicity:

Find Value...

≡

≡

↻

After completing all incident information, click the Prehospital Opioid/Opiate Overdose Reporting Tool (POORT) worksheet in the lower right corner of the screen (green icon). Once the worksheet opens, complete all questions.

POORT -

All

No Patient Name Entered

-60 Validation

Menu

Status: In Progress

You may fill in City, County, and State manually, or you may click the “Set From Postal Code” button after entering the Incident Zip Code, and the City, County, and State will autofill for you.

The screenshot shows the 'Incident Information' form. The left sidebar has a red header with 'Incident Information' and a sub-menu item. The main form area has a title 'Incident Information' and a paragraph: 'After completing all incident information, click the Prehospital Opioid/Opiate Overdose Reporting Tool (POORT) worksheet in the lower right corner of the screen (green icon). Once the worksheet opens, complete all questions.' The form fields are: 'Unit Notified by Dispatch Date/Time (If Applicable):' with date '06/09/2017' and time '13:00:33'; 'Incident Number (if applicable):' with value '1432567'; 'Incident Street Address:' with value '123 Main St.'; 'Incident Apartment, Suite, or Room:' with value 'B'; 'Incident ZIP Code:' with value '85007' and a red exclamation mark icon; 'Incident City:' with a red exclamation mark icon; and 'Incident County:' with a red exclamation mark icon. A button labeled 'Set From Postal Code' is located below the ZIP Code field. A red arrow points from the text above to this button.

Once all the questions are filled out, click on the POORT (green icon) in the lower right corner of the screen

The screenshot shows the 'Incident Information' form with all fields filled out. The left sidebar now has a blue header with 'Incident Information' and a sub-menu item. The main form area has the same title and paragraph as the previous screenshot. The form fields are: 'Unit Notified by Dispatch Date/Time (If Applicable):' with date '06/09/2017' and time '13:00:33'; 'Incident Number (if applicable):' with value '1432567'; 'Incident Street Address:' with value '123 Main St.'; 'Incident Apartment, Suite, or Room:' with value 'B'; 'Incident ZIP Code:' with value '85007'; 'Incident City:' with value 'City of Phoenix'; 'Incident County:' with value 'Maricopa'; 'Incident State:' with value 'AZ'; 'Patient First Name:' with value 'Mary'; 'Patient Last Name:' with value 'Jones'; 'Patient Date of Birth:' with value '08/09/1977'; 'Patient Estimated Age in Years:' with value '39'; 'Patient Gender:' with three options: 'Female' (selected with a blue icon), 'Male' (with a grey icon), and 'Unknown (Unable to Determine)' (with a question mark icon); 'Patient Race/Ethnicity:' with a dropdown menu showing 'White'. A button labeled 'Set From Postal Code' is located below the ZIP Code field. A red arrow points from the text above to a green icon labeled 'POORT' in the bottom right corner of the form. The bottom of the screen shows a status bar with a user profile 'Mary Jones', a validation status '-25', a menu icon, and a status dropdown 'Status: In Progress'.

Troubleshooting tip: If you do not see the green Prehospital Opioid/Opiate Overdose Reporting Tool (POORT) worksheet icon, you may need to click on the black “Worksheet” button to bring up the display

Incident Information

Tool (2017) worksheet in the lower right corner of the screen (green icon). Once the worksheet opens, scroll down and complete all questions asked on the worksheet

Unit Notified by Dispatch
Date/Time (if applicable):06/06/201709:21:26

Incident Number (if applicable):12345321

Timeline

Worksheet

Fill in all worksheet questions, beginning with Question 1.

Prehospital Opioid/Opiate Overdose Reporting Tool...
Worksheet

Crew MemberDateTime

OKCancelDelete

Naloxone/Narcan Administration (Prior Aid)

1. Was naloxone/Narcan administered prior to you/your entity's arrival? (Required)

Yes (continue to question 2)No (skip to Question 4)

2. For naloxone/Narcan administered prior to you/your entity's arrival, who administered it?

Emergency Medical ServicesLaw EnforcementOther Health Care ProfessionalBystander/Layperson

3. How many doses of naloxone/Narcan were administered by the entity identified in Question 2?

1 dose2 doses3 doses4 doses5 or more doses

Naloxone/Narcan Administration (Not Prior Aid)

4. Was naloxone/Narcan administered by you/your entity? (Required)

Yes (continue to Question 5)No (skip to Question 6)

5. How many doses of naloxone/Narcan did you/your entity administer?

1 dose2 doses3 doses4 doses5 or more doses

Reason(s) for Suspected Opioid Overdose

6. Unresponsive to stimuli? (Required)

YesNo

7. Pale, clammy skin? (Required)

YesNo

Timeline

Mileage

Timeline

8. Blue lips and/or fingertips? (Required)	<input type="button" value="Yes"/>	<input type="button" value="No"/>		
9. Deep snoring or gurgling? (Required)	<input type="button" value="Yes"/>	<input type="button" value="No"/>		
10. Very infrequent or no breathing? (Required)	<input type="button" value="Yes"/>	<input type="button" value="No"/>		
11. Slow heartbeat/pulse? (Required)	<input type="button" value="Yes"/>	<input type="button" value="No"/>		
12. Scene/surroundings suggestive of drug use? (Required)	<input type="button" value="Yes"/>	<input type="button" value="No"/>		
13. Notified by bystander/layperson of possible drug use? (Required)	<input type="button" value="Yes"/>	<input type="button" value="No"/>		
Patient Outcome/Disposition				
14. What happened to the patient/what was the patient's final disposition? (Required)	<input type="button" value="Patient transported by EMS to hospital"/>	<input type="button" value="Patient transported by Law Enforcement to hospital"/>	<input type="button" value="Patient transported by Law Enforcement to jail"/>	<input type="button" value="Patient refused additional treatment/transport"/>
	<input type="button" value="Patient fled the scene"/>	<input type="button" value="Patient pronounced dead on scene"/>	<input type="button" value="Other/Unknown"/>	
Incident Information				
Patient Care Report Number				
<input type="text" value="7bfd9725dea46559e697c5861cd9f8f"/>				
Entity Name		Entity AZ-PIERS Identification Number		
<input type="text" value="Demo Police Department"/>		<input type="text" value="DemoPD1"/>		
Unit Notified by Dispatch Date/Time (if applicable)		Incident Number (if applicable)		
<input type="text" value="06/09/2017"/>		<input type="text" value="13:00:33"/>	<input type="text" value="1432567"/>	
Incident Street Address		Incident Apartment, Suite, or Room		
<input type="text" value="123 Main St."/>		<input type="text" value="B"/>		
Incident City		Incident County		
<input type="text" value="City of Phoenix"/>		<input type="text" value="Maricopa"/>		

Incident State: AZ

The template [PAZipCode](#) could not be loaded. HTTP Status code: 500, Exception: Error: XHR error: {status: {500}, statusText: {Internal Server Error}, responseType: {

Patient First Name: Mary Patient Last Name: Jones

Patient Age in Years: 39

Patient Gender: Female Male ? Unknown (Unable to Determine)

Patient Race/Ethnicity: White

When you have completed the worksheet, click “OK” in the upper left of the worksheet

Prehospital Opioid/Opiate Overdose Reporting Tool. Worksheet

OK Cancel Delete

If you get the below message after attempting to submit the completed worksheet, you have not answered one or more of the required questions. Please complete the question(s) and then click “OK”

Warning!

There are required questions with no answer

OK

You will be taken back to the reporting form. If you are finished completing all questions on the reporting form, click “Save” then click “Close”

Find field...

Incident Information

Incident Information

Unit Notified by Dispatch Date/Time (if applicable): 06/09/2017 13:00:33

Incident Number (if applicable): 1432567

Incident Street Address: 123 Main St.

Incident Apartment, Suite, or Room: B

Incident ZIP Code: 85007

Set From Postal Code

Incident City: City of Phoenix

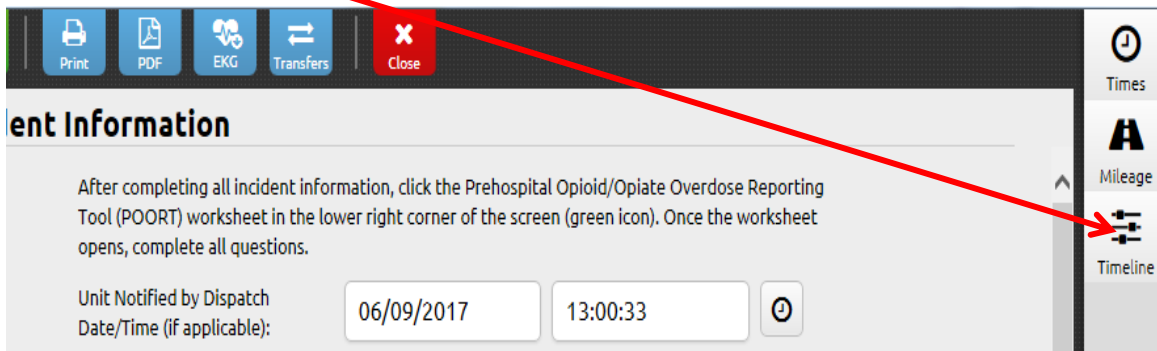
Incident County: Maricopa

Incident State: AZ

Save Print PDF EKG Transfers Close

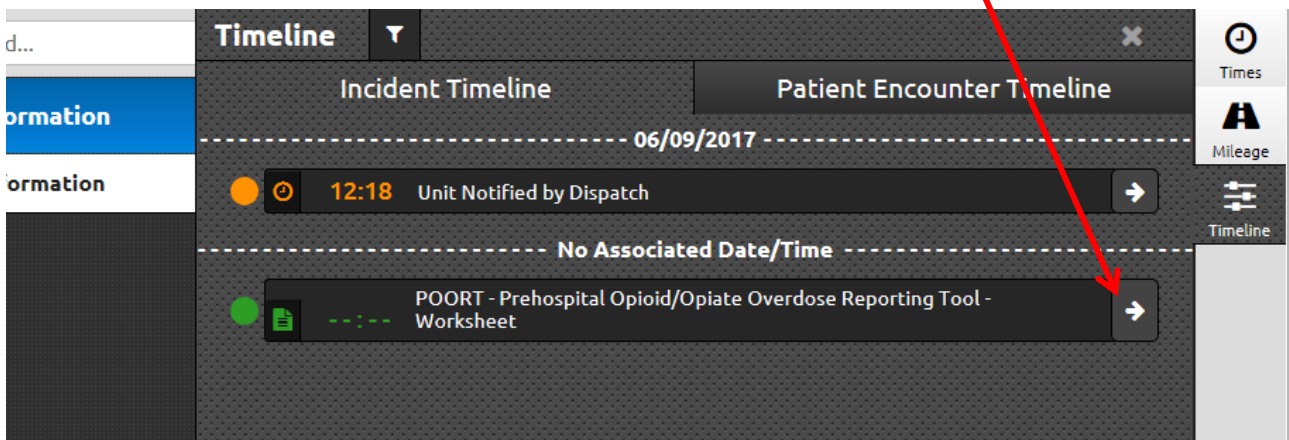
Editing your completed worksheet

If you completed and closed the worksheet, but want to re-open it, you should not click the green worksheet icon again. Instead, click the “Timeline” icon on the right upper side of the reporting form.



The screenshot shows the top section of a reporting form. At the top, there is a toolbar with icons for Print, PDF, EKG, Transfers, and a red 'Close' button. Below this is a section titled 'Patient Information'. It contains a text box with instructions: 'After completing all incident information, click the Prehospital Opioid/Opiate Overdose Reporting Tool (POORT) worksheet in the lower right corner of the screen (green icon). Once the worksheet opens, complete all questions.' Below the text box are input fields for 'Unit Notified by Dispatch' (06/09/2017) and 'Date/Time (if applicable):' (13:00:33). On the right side, there is a vertical sidebar with icons for Times, Mileage, and Timeline. A red arrow points from the 'Close' button in the toolbar to the 'Timeline' icon in the sidebar.

Then click on the white arrow on the right of the “Prehospital Opioid/Opiate Overdose Reporting Tool (POORT)”. This will then open your worksheet and allow you to edit as needed.



The screenshot shows the 'Timeline' view of the reporting form. It has two tabs: 'Incident Timeline' and 'Patient Encounter Timeline'. The 'Incident Timeline' is active and shows a timeline for 06/09/2017. There is an entry at 12:18 labeled 'Unit Notified by Dispatch' with a green arrow icon on the right. Below this is a section labeled 'No Associated Date/Time' which contains an entry for 'POORT - Prehospital Opioid/Opiate Overdose Reporting Tool - Worksheet' with a green icon and a white arrow icon on the right. A red arrow points from the text above to this white arrow icon.